



**General Quality requirements for suppliers**

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## 1) SCOPE

This document is written by the Quality Assurance Department in association with the Supply-Chain Department. It applies to suppliers or subcontractors of their supply chain providing products, materials and services.

This document defines the general Quality requirements that MOCKEL demands of its suppliers and subcontractors. This document is based on the EN 9100: 2018 standard.

Whenever referenced in the purchase order, this document is contractual for all suppliers and subcontractors.

Any additional requirements originating from the product or from the final customer shall be specified in the purchase order.

The supplier's acceptance of an order that references this document implies acceptance the contents.

## 2) AUDIT AND RIGHT FOR ACCESS

The supplier and its own subcontractors must guarantee representatives of MOCKEL, the MOCKEL customers and also the regulatory authorities free access to the facilities and documents which enter into the manufacturing of the product, as well as any and all facilities allowing them to fulfil their mission.

The supplier must have at their disposal all records demonstrating the execution of the works in accordance with the requirements specified in the purchase order.

If these manufacturing operations are considered confidential by the supplier, they must be reported to MOCKEL before implementation.

MOCKEL reserves the right to carry out any audit of the quality system, the product or the processes at the supplier's facilities in order to assess the ability to meet applicable technical requirements. This obligation extends to the subcontractors of the supplier, which must control the entire supply chain.



### 3) QUALITY REQUIREMENTS

The supplier must apply a quality management system that is appropriate to the purpose of the purchase order with which it is entrusted. It is strongly recommended that the supplier is certified according to the ISO 9001 or EN 9100 standards. If so, the supplier shall communicate systematically to the MOCKEL Quality Assurance Manager its certification status, as well as any certification updates (contact address: [s.claessens@mockel-precision.be](mailto:s.claessens@mockel-precision.be)).

MOCKEL may request that the supplier produce the documentation by which it accredited the quality management system applied by its subcontractors.

MOCKEL is responsible for communicating to the supplier the requirements applicable to the order of the works. Nevertheless, the supplier must check that it is able to meet the requirements of the documents applicable to the order and contact the Supply-Chain Manager ([supply@mockel-precision.be](mailto:supply@mockel-precision.be)) in case of any problems.

### 4) ENVIRONNEMENTAL REQUIREMENTS

The products and services supplied to Mockel S.A. must comply with all applicable legislation, in particular those relating to the protection of the environment and workers' health. The supplier undertakes to have all the required permissions and authorisations in place and to provide proof of this on first request. This compliance is to extend to all applicable environmental law provisions relating to products that become waste at the end of their life cycle.

Each Supplier must apply and have applied to its own suppliers and subcontractors at all levels of the supply chain the requirements defined in this document, while taking into consideration the specificities of each procurement and must be able to demonstrate this upon request of Mockel S.A.

Suppliers must provide accurate and complete information about their activities and the goods and services they provide to enable Mockel S.A. to manage its own compliance with environmental and worker health requirements throughout the supply chain and, where appropriate, to demonstrate it to its own customers.

The supplier is responsible for making continuous efforts to make its operations more environmentally sustainable.

The supplier is committed to develop an appropriate environmental management system, preferably certified. Such an appropriate management system is based on relevant targets and provides the necessary resources to achieve them; it regularly monitors the achievement and adjusts the targets if necessary.



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The supplier is engaged in minimizing the production of waste and the use of water and energy within its own organization by optimizing the production process.

Supplier agrees to increase the "recycled content" of its products to the extent that this can be done without significant loss of quality and without other negative consequences for the environment, public health, etc.

The supplier agrees to make every effort to minimize the impact on the environment, also when providing support services, such as transport, after-sales service, etc.

## 5) RECORDING

Unless otherwise provided, the supplier must keep records relating to the quality of the products, for itself as well as its subcontractors, for a minimum of 10 years after delivery.

## 6) EVOLUTION OF ORGANISATION OR INFRASTRUCTURE

The supplier must inform MOCKEL of any modifications to its organization that may have an impact on the orders' completion. For example: change in management, certifications, ... In case of a modification of the infrastructure (move, workshop optimization, new production equipment, production break...), the supplier must inform MOCKEL and take the measures necessary to maintain the product's quality.

## 7) IDENTIFICATION AND TRACEABILITY

The supplier, whenever applicable, must keep the product's configuration identification up to date in order to avoid any troubles between the realized configuration and the approved configuration.

## 8) PRESERVATION OF THE PRODUCT

The supplier must preserve the product's conformity throughout the internal operations and during shipping to MOCKEL. This preservation must include identification, handling, conditioning and protection. The supplier must ensure that the accompanying documentation that was required in the order is present at delivery time, and that it is protected against loss or damage.



## 9) MONITORING AND MEASUREMENT RESOURCES

The supplier, whenever applicable, must keep up to date a list of control and measurement equipment stating: the type of equipment, specific identification, checks frequency, checking or calibrating methods, and acceptance criteria. The supplier must ensure that ambient conditions are appropriate for calibrations, checks, measurements and tests.

## 10) MANAGEMENT OF NONCONFORMITIES

The supplier must notify MOCKEL of any detected problems relating to the process or documentation, which may generate or does generate a product nonconformity with respect to the contractual requirements.

In case a nonconformity is detected during production, a request for waiver may be sent to MOCKEL for its opinion. MOCKEL must accept this request prior to any delivery of the products involved. The supplier must fill in and send to the Quality Manager [s.claessens@mockel-precision.be](mailto:s.claessens@mockel-precision.be).

Any product covered by a waiver or deviation clause must be identified using a label or any other clearly identifiable means. The supplier must state the purchase order number, article number, and number of the granted waiver or deviation.

## 11) REACH

The Supply shall comply with international, European, national and local regulations and standards in force in terms of health, safety and the environment, in particular (but not exclusively) in terms of dangerous substances and preparations (REACH n°1907/2006, RoHS 2011/65/EU, asbestos, .... ) including for the transport of dangerous materials, waste (packaging, WEEE 2012/19/EU, ...), energy and natural resources consumption, carbon footprint, noise, electrical protection, fire, electromagnetic/ionizing/optical radiation, vibrations, all rules for the safety of people as well as any other nuisance.

The same shall apply to the performance of the Supplier's activities.

## 12) SUPPLIERS RESPONSIBILITY

It is the responsibility of the supplier to require its own suppliers and subcontractors to comply with all the obligations described above.